

Promotion Screening Board Report

To: Headquarters _____ VaDF
From: Personnel Screening Board, _____
VaDF
Subject: Personnel Action Request for Appointment/Promotion

(Last Name, First, M.I.) (SSAN) (Current Rank) (Unit)

We, the undersigned commissioned/non-commissioned officers being directed by Order # _____ dated _____, published by HQs, _____ VaDF to serve as a screening board to review all personnel action requests submitted within said command for the period _____ to _____, state that after having been duly sworn to execute this duty in an objective, fair, and impartial manner, make the following report:

A. () APPOINTMENT

We have interviewed the applicant and have reviewed all of the documentation of qualifications submitted as required according to VaDF Reg 600-10, on _____, 20____, and hereby find the applicant

QUALIFIED/RECOMMENDED () Recommend grade _____
UNQUALIFIED/NOT RECOMMENDED ()

Reason for disqualification: _____

B. () PROMOTION

We have examined and reviewed all of the documentation of Time in Grade, Time in Service, drill attendance, recommendations and other required criteria according to VaDF Reg 600-10, on _____, 20____, and hereby find this applicant

QUALIFIED/RECOMMENDED () Recommend grade _____
UNQUALIFIED/NOT RECOMMENDED ()

Reason for disqualification: _____

We certify that the action taken upon the stated request was given all due consideration and study based upon all materials submitted in the applicant's package, and based upon all orders, instructions and published regulations in force at the time of the review, as directed by Headquarters, George Washington Division, Virginia Defense Force, or TAGO-VA.

Additional remarks: _____

OFFICIAL:

- 1. (P) _____ (Last Name, First, M.I.) (Rank) (SSAN) (UNIT) _____ (Signature)
2. (M) _____ (Last Name, First, M.I.) (Rank) (SSAN) (UNIT) _____ (Signature)
3. (M) _____ (Last Name, First, M.I.) (Rank) (SSAN) (UNIT) _____ (Signature)
4. (M) _____ (Last Name, First, M.I.) (Rank) (SSAN) (UNIT) _____ (Signature)